

Report	Minutes Board of Directors Meeting April 23rd 2018
Author	Lois Sidney
Date	23/4/2018
Purpose	For Information

**Present: Lois Sidney, Jonathan Wells**

**1: Apologies:** Helen Blythe

**2: Terms of Reference** – Reviewed and agreed.

**3: Chair's report** – Discussed – no issues arising.

**4: Executive Directors report** – Key activities reviewed. \*Action JW to do some work around what our Memorandum of Understanding should look like. \*Action LS to ensure that we are GDPR compliant

**5: Financial Report:** Budget 2018/19 reviewed and approved. Having been assured by the commissioners that the incoming finances are the same as 2017/18 we have invoiced on that basis.

**6: Policies:** The following policies were ratified at board:

- Governance
- Finance (pending minor amendments)
- Payment of Public
- Health and Safety
- Disciplinary
- Grievance
- Equality and Diversity
- Whistleblowing
- Safeguarding Children
- Safeguarding Adults
- Confidentiality and Data Protection (we have referenced GDPR but will create a separate policy)

**7: Rebranding:** \*Action Lois and Helen to discuss

**8: GPDR:** \*Action Lois to ensure compliance.

**9: Questions from the public** – None

**10: Any Other Business** – None.

**11: Dates of Next Meetings** – nothing agreed today.