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| Report: | Minutes Board of Directors Meeting April 23rd 2018 |
| Author: | Lois Sidney |
| Date: | 23/4/2018 |
| Purpose: | For Information |

Present: Lois Sidney, Jonathan Wells

1: Apologies: Helen Blythe

2: Terms of Reference – Reviewed and agreed.

3: Chair’s report – Discussed – no issues arising. Understandably, there has been a focus in the past few months in setting us up as a new organisation. Efforts now need to shift towards reaching agreements with partner agencies so that we can engage more fully with their service users and feedback their experience.

4: Executive Director’s report – Key activities reviewed. **\*Action** JW to do some work around what our Memorandum of Understanding should look like. **\*Action** LS to ensure that we are GDPR compliant

5: Financial Report: Budget 2018/19 reviewed and approved. Having been assured by the commissioners that the incoming finances are the same as 2017/18 we have invoiced on that basis.

6: Policies: The following policies were ratified at board:

* Governance
* Finance (once minor amendments have been made)
* Payment of Public
* Health and Safety
* Disciplinary
* Grievance
* Equality and Diversity
* Whistleblowing
* Safeguarding Children
* Safeguarding Adults
* Confidentiality and Data Protection (this policy refers to GDPR but it was agreed we will also now create a separate GDPR policy)

7: Rebranding: **\*Action** Lois and Helen to take forward this piece of work without delay.

8: GPDR: **\*Action** Lois to ensure compliance with the new legislation on data protection that comes into force next month. It will be important that the members’ pack that we are developing now is fully compliant with the new standards.

9: Questions from the public – None

10: Any Other Business – None.

11: Dates of Next Meetings – nothing agreed today. Lois will arrange future dates for the year, meeting always on a Monday morning.