|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 2018/19 |  | Q1 | Actual2 | +/- |
|  |  |  |  |  |
| CCG | £80,000.00 | £20,000 |  |  |
| CCC | £19,691.97 | £4,922.99 |  |  |
| CCC DAAT | £28,919.17 | £7,229.79 |  |  |
| Apprentice | £5,132 | £1,283 |  |  |
| Community fundraising target | £300.00 | £75 |  |  |
| Earned income fundraising target | £0.00 | 0 |  |  |
| Apprentice Grant (Applied for) | £1,500 | £375 |  |  |
| Total | £135,243.14 | £33,885.78 |  |  |
| Carry over from 2017/18 reserved for Apprentice | £4500 | £1125 |  |  |
|  | £139,743.14 | £35,010.78 |  |  |
| Additional Carry Over from 2017/18 | £32,50000 (Reserve) |  |  |  |
| *EXPENDITURE WITHIN YEAR* |  |  |  |  |
| ***Staffing*** |  |  |  |  |
| Wages | £74,250.00 | £18,562.50 | £17,222.49 | £3139.01 |
| Apprentice salary | £7,196.00 | £1,799 | Included above | Included above |
| NI | £8,880.00 | £2,220 | £1629.88 | 590.12 |
| Pension | £3,700.00 | £925 | £233.78 | 691.22 |
| Director Remuneration | £5,000.00 | £1,250 | £1250 | £0 |
| External supervision/team facilitation | £600.00 | £150 | £90 | £60 |
| Staff training | £750.00 | £187.50 | £0 | £187.50 |
| Apprentice college fees | £2,000.00 | £500 | £300 | £200 |
| Volunteer expenses | £1,500.00 | £375 | £257.83 | 117.17 |
| DBS checks | £200.00 | £50 | £10 | £40 |
| Recruitment | £300.00 | £75 | £0 | £75 |
| Staffing contingency | £2,000.00 | £500 | £0 | £500 |
| payroll | £2500.00 | £625 | £150 | £475 |
| Book keeper | £750 | £187.50 | £80 | £107.50 |
|  | **(£109,626)** | **£27,406.50** | **£21,223.98** | **£6182.52** |
| ***Building and venue costs*** |  |  |  |  |
| Maple Centre accommodation | £5,000.00 | £1,250 | £1051.65 | £198.35 |
| Venue rental | £3,000.00 | £750 | £75 | £675 |
|  | **(£8,000)** | **£2,000** | **£1126.65** | **£873.35** |
| ***Office costs*** |  |  |  |  |
| IT and phone | £3,500.00 | £875 | £1155 | -£280 |
| Stationery and printing | £1,000.00 | £250 | £179.57 | £70.43 |
| Website | £800.00 | £200 | £0 | £200 |
| Insurance | £1,000.00 | £250 | £191.05 | £58.95 |
| Publicity material | £700.00 | £175 | £0 | £175 |
| Annual audit | £500.00 | £125 | £0 | £125 |
| Bank fees | £1150.00 | £287.50 | £0 | £287.50 |
|  | **(£8,650)** | **£2162.50** | **£1525.62** | **£636.88** |
| ***Service delivery costs*** |  |  |  |  |
| Event refreshments | £1,500.00 | £375 | £0 | £375 |
| Translation | £100.00 | £25 | £0 | £25 |
| Service user travel costs | £1,800.00 | £450 | In SU expenses | £450 |
| Service user training | £500.00 | £125 | £0 | £125 |
| Travel | £9,000.00 | £2,250 | £1730.29 | £519.71 |
| Miscellaneous delivery costs | £500.00 | £125 | In stationary and printing | £125 |
|  | **(13,400)** | **£3,350** | **£1730.29** | **£1619.71** |
| **TOTAL** | **£139,676.00** | **£34,919** | **£25526.54** | **+£9312.46** |

There is an underspend of approx. £1300 on wages which has been reallocated to use for a graphic designer in the rebrand.

There is also underspend from Q1 that I anticipate will be spent in Q2 for the rebrand materials such as leaflets, crisis cards, business cards, members pack items, and relaunch.