



Subject:	Minutes 14.10.19
Date of Meeting:	27.01.20
Author:	Lois Sidney
Purpose:	For Agreement

1. Apologies:

No Apologies. Present: Lois Sidney (LS) Helen Blythe (HB) Jonathan Wells (JW)

2. Minutes of Last Meeting:

Agreed as correct

3. Matters Arising:

Action The workflow was emailed out in August and is due to be emailed out again this month. LS to email to HB and JW

HB stated that she had hoped that NSUN would have some membership evaluation work that they could share with us around meaningful membership but it transpires that this piece of work has not happened.

Action HB to speak to her GP with regards to offering a leaflet to those referred to PCMH service to suggest they may like to contact SUN and feedback their experiences.

Action LS to speak to Vickie about creating a leaflet

4. Chair's report:

JW praised the SUN Networks achievements with partnership working in regards to co-production and suggested that the SUN Network visit the Suffolk User Forum to share ideas and look at whether there is any best practice or ideas we can learn. JW also suggested training opportunities and LS shared that herself and a service user are attending some Leadership For Change training over the next few months.

5. Executive Director's report:

Action HB will send survey monkey results to Lois once she has given it another push and will share the link with us in the meantime.

We discussed the direction of the SUN Network in terms of offering a navigation/signposting feedback gathering group and will explore this further over the coming months

Action HB will put in a FOI request at Hinchingbrooke hospital to help us better understand the experience of someone presenting in crisis.

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6. Finance Report:

We are in a good position financially and may have enough money year end to continue funding our fixed term post for another year if the current trend continues. LS explained that the second half of the year has more outgoings than the first half.

We discussed holding a Blue Monday event to share our work and have people sharing their lived experience stories. Action LS to source a venue

Action LS to write a volunteer advert for Community Researchers as discussed to try and attract volunteers to target specific areas.

7. Revised Policies

The following policies were approved at board:

- Volunteer Policy
- Working with service Users Lacking Mental Capacity Policy
- Safeguarding Children Policy
- Safeguarding Vulnerable Adults Policy
- Freedom to Speak Up Policy

8. Risk Register for Review:

The risk register was reviewed. Item 2 Organisational was lowered from 12 to 9 as we now have an MoU with CPFT. All other risks remained the same.

9. AOB:

There was no other business

10. Date of Next Meeting:

27th January 2019 9.15am