



Subject:	Minutes
Date of Meeting:	19 <sup>th</sup> July 2021
Author:	Lois Sidney
Purpose:	For agreement

## Board of Directors

### 1. Apologies:

Apologies: Jordan Miller-Hughes

Present: Jonathan Wells, Lois Sidney, David Lee, Kim Laidler

### 2. Minutes of Last Meeting:

Agreed as correct after clarifying that the Gift register was for the Professional and Personal Boundaries Policy, not the Equality Policy

### 3. Matters Arising:

All actions from Q4 board meeting have been completed.

### 4. Work Update:

Charlotte from the team shared the Eating Disorder work and it was confirmed that we are in talks with Clair Hodgson to fund a Children and Young People version of the website.

### 5. Chair's report:

JW reiterated the importance of seeing the impact of our work.

### 6. Executive Director's report:

It was noted that The SUN Network are frequently getting referrals from GP's and end up signposting these people to appropriate services. There was a discussion around this not being our core work and it was agreed that whilst this is not core work, it is helpful to have the intel gathered from these people as part of our feedback.

JW asked for clarification of the Changing Futures work. This is County Council work bidding for Government money for homelessness services.

There was also a discussion around the SUN Network being asked to review literature. This again is not our remit, and we would prefer for services to co-produce their literature. This is what we do and shall continue to suggest to services that request our input.

### 7. Q4 Finance Report:

The SUN Network Cambridgeshire and Peterborough  
The Maple Centre: 6 Oak Drive, Huntingdon, Cambridgeshire,  
PE29 7HN

[www.sunnetwork.org.uk](http://www.sunnetwork.org.uk)

Registered Company No: 11167922



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The finances were presented. LS explained the underspend on wages, travel and marketing and where we intend to utilise this moving forward.

JW explained some important aspects of the budget such as one-off incomes, and why we would not want to end the year on an underspend.

#### **8. Policies for Review:**

The following policies have been amended as per discussion and are signed off by the board.

- Complaints
- Lone Working
- Home and Remote Working
- Professional and Personal Boundaries
- Health and Safety
- Recruitment

**Action:** LS to put the policies on the website

#### **9. AOB:**

JW discussed the AGM date and we agreed a celebration of three pieces of work and a 'hybrid' format of online and in person.

**Action:** LS to set the date of the AGM and let everyone know

JW has now received Register of Interest declarations and will update the register for LS to put on the website.

**Action:** JW to update and send Register of interests to LS

**Action:** LS to put the register of Interests on the website.

LS explained that we had held a website review and were changing the perspective and layout of the website.

LS also explained that we had been offered £30,000 for a piece of work for a proof of concept for Heidi Adamson from the CCG. This was discussed and agreed as recognition of the excellent work we have been doing. LS will discuss this further with Heidi Adamson and update accordingly.

#### **10. Date of next meeting**

Date of next meeting was agreed as:

19<sup>th</sup> October 2021 at 10am. Preliminarily booked as a Teams Online meeting.