



Subject:	Minutes
Date of Meeting:	19 th October 2021
Author:	Lois Sidney
Purpose:	For agreement

Board of Directors

1. Apologies:

No apologies

Present: Jonathan Wells, Lois Sidney, David Lee, Kim Laidler, Anne Wigglesworth

2. Minutes of Last Meeting:

Agreed as correct

3. Matters Arising:

All actions from Q1 board meeting have been completed.

Charlotte from the team shared the Eating Disorder work in Q1 and it was confirmed that we are in talks with Clair Hodgson to fund a Children and Young People version of the website. – LS confirmed that we are waiting budget talks within CYP to see if this work will progress.

4. Work Update:

Anne from the team updated on peri-natal care and it was emphasised that The SUN Network are often the only people to think about co-production and lived experience involvement early on in a work-stream so we really make an impact. It was also highlighted that the partner agencies that we work with can be quite resistant/reluctant to involve people with lived experience and this reflects in how they work with us.

5. Chair's report:

JW felt that the AGM which was held in hybrid style was a success, with some lived experience story sharing.

It was confirmed that Jordan Miller-Hughes has resigned due to full time work commitments.

JW explained the need for a 3-year strategy, and we have a meeting booked for 22nd November to look at the direction of The SUN Network from 2022-2025.

6. Executive Director's report:

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LS gave an update on the personalised Care Support Plan work, the co-production training, and the focus for next quarter around seldom heard groups. DL praised the co-production training work.

We have new crisis cards and KL asked for some for Mind. JW asked for clarification around how we get these out and about. LS explained that we get asked for them from some services and other services – we drop them off when we are out and about.

JW asked about the marketing strategy. **Action** LS to email this out to the board. Input was invited moving forwards.

KL queried Eating Disorder (ED) training and LS explained that this is a conversation around whether The SUN Network could co-produce some training for GP's around ED. It was suggested that an educational video may be possible.

Key Performance Indicators (KPI's) the figures look very good. We discussed the difference in some quarters historically and it was highlighted that our work-streams sometimes take us more into Co-production and less about gathering feedback.

The reports kpi was discussed in terms of it's relevance and importance and LS suggested we may report on co-production work instead. This will be reviewed at year end.

LS explained that we are at capacity and will need to turn work down. We have been asked to complete some work in older people's engagement and LS has requested money to do so.

The Winding Road was mentioned and this prompted JW to state that he will request a meeting with Adele from CPFT to discuss the recommendations. **Action** JW to contact Adele.

7. Q2 Finance Report:

The finances were presented. LS explained the underspend on wages, travel and marketing and where we intend to utilise this moving forward. We are struggling to recruit to a fixed term post. **Action** LS to keep advertising.

There is also an overspend on IT. LS explained why this is.

JW explained the importance of being transparent about carry over and it being clearly separated from our income.

8. AOB:

There was no other business raised.

9. Date of next meeting

Date of next meeting was agreed as:

18th Jan 2022 at 10am. Preliminarily booked as a Teams Online meeting.