



Draft minutes Q2 2022 Board Meeting October 26th 2022

1. Apologies. There were no apologies. Present – Jonathan Wells (JW) Lois Sidney (LS) David Lee (DL) and Kim Laidler (KL) Szara Coote (SC)
2. Quarter 1 minutes were agreed as correct
3. Matters arising:
 - All unpaid invoices have been followed up and paid
 - Working with People who May Lack Capacity and Freedom to Speak Up policy were both approved by board
 - JW compiled a useful guide to getting the most out of meetings for the team
 - JW compiled an impact document for LS to populate to showcase the impact of our work
 - LS completed and backdated (to April 2022) spreadsheet of requests from other services
4. Szara Coote was formally elected to board as a Non-Executive Director
5. Rachel Nightingale fed back about the Mental Health Supported Accommodation 360 review. It was agreed that this was a really positive piece of work that has resulted in a 'You said, We listened' document from the commissioners
6. Chair's report. There are concerns from the team that the ICS has become very inward facing – getting caught up in processes and forgetting to focus on improving service delivery. **Action** JW to raise this issue where appropriate.
7. Director's report. It was noted that the feedback on Co-production training was really positive. The new demographic reporting is included in this report. It is of note that most feedback received was positive.
8. Finance report. The underspend is reducing as anticipated.
9. Policies for review. The following policies were agreed:
 - Bullying and Harassment
 - Payment of the Public
 - Staff Absence

The following policy was signed off pending additional information around domestic abuse support.



- Staff wellbeing policy

10. Strategy objectives.

Objective 5: It was agreed that we had taken on older people's engagement work and we should seek to represent the seldom heard or underserved elements of our community.

Objective 6: It was observed that The SUN Network already have a really good policy of looking after it's staff with regular supervision, staff development days and supporting policies.

11. Any Other Business. There was no other business raised.

12. Date and Time of next meeting – Wed Jan 25th 2023. 10am.