

Subject:	Draft minutes Q1 2023
Date:	24 th July 2023
Author:	Lois Sidney
For:	Agreement

Apologies: Szara Coote (SC)

Present: Lois Sidney, (LS) David Lee, (DL) Jonathan Wells (JW)

Minutes of last meeting: Agreed as correct.

Matters arising: LS stated that the NJC scale is due in November. This will inform any decisions around pay. JW and LS are still working to understand the structure and current position of the Accountable Business Unit (ABU) and Integrated Care System (ICS)

Chair's report: JW explained some of the work Cambridgeshire and Peterborough Foundation Trust (CPFT) are carrying out and how it links to the work of The SUN Network.

Executive Director's report: JW referred to the following areas:

- The Homecare retender – LS shared the disappointment around other services not actively supporting finding participants – JW will look at some avenues to support the work. **Action:** JW to consider how he will support the work
- The figure for Dual Diagnosis feedback. LS read out some examples of what is being feedback about Mental Health and Drugs & Alcohol
- The amount of 'unknown' in demographics under 'age'
- . LS noted a glitch in the excel spreadsheet formula and will send amended figures. **Action:** LS to send amended figures
- Positive feedback – the themes cover negative feedback with little attention paid to positive. LS explained that this is because the positive feedback was generically about people accessing services and being happy that they could do so. JW requested a small statement stating such in future reports. **Action:** LS to make clear the reason the themes identified are negative.

Finance report: No questions or queries. Notes were deemed self-explanatory. LS highlighted that there were two restricted pots of money. The board were happy with the financial position.

Policies for Approval: There were three policies for approval.

- Safeguarding of Children
- Equality, Diversity and inclusion
- Finance

These policies were discussed, as all had additional detail to reflect updated legislation. With slight amendments they were approved by the board.

Register of Interests: This was updated by all present. JW will discuss with SC and update LS accordingly. **Action:** JW to discuss with SC and report update to LS

Risk register: This was reviewed and all current risks reduced to green. LS raised new risks around the ICS and in particular CPFT and the financial and partnership working position risk this may pose to The SUN Network. **Action:** JW to word the two new risks for LS to update the risk register. This will be reviewed quarterly.

Good to Go scheme: This is a policy approval scheme operated by Hunts Forum to ensure that an organisations policies are legal, ethic and reflect good practice. Compliance will earn us a stamp of approval. LS updated that the feedback has been that our policies are generally very sound. With the three policies amended today, we hope to be on the August Good to Go board.

Any Other business (AOB): There was no other business.

Date of next meeting: 23rd October 2023 10 – 1130 at the Maple centre.