

Subject:	Draft minutes Q2 2023
Date:	23 rd October 2023
Author:	Lois Sidney
For:	Agreement

Present: Lois Sidney, (LS) David Lee, (DL) Jonathan Wells (JW) Szara Coote (SC)

Minutes of last meeting: Agreed as correct.

Matters arising: The risk register is to be reviewed in the January board meeting. **Action:** LS to add to agenda

Chair's report: JW explained that The SUN Network must be asking if the system meetings we are involved in know that what they are delivering is a good service. 'It isn't good unless it is experienced as good' is the message we are trying to send.

Also raised were the new KPI's suggested by the commissioners. There were a couple that we would push back on, mainly around co-production training. **Action:** LS to have the conversation with the commissioners about the KPIs and update the board.

Jonathan confirmed that he intends to step down by 1st April 2023. There was a discussion about actively seeking a suitable replacement.

Executive Director's report: The following areas were discussed in more detail:

- Older people's mental health. The data is positive in terms of number of people we are hearing from. Rachel has built up a really solid network and is doing impressive work
- The SUN Network have designed a co-production survey to assess local co-production intention. It was agreed that the data may be skewed
- The SUN intend to attend the Integrated Neighbourhood team meetings. **Action:** LS to find out when they all are and the contacts for each team
- The data was discussed and is looking good so far this year
- The feedback themes were discussed as they contain more detail which was agreed as being useful
- The use of the report was discussed with JW encouraging the board members to use the report to share data and the work of The SUN Network

Finance report: No questions or queries about the finances. The board were happy with the financial position. JW queried the NJC pay scale and how it is implemented at The SUN Network. We award uplifts according to the yearly scale percentages. There was a benchmarking exercise in 2022, and it was agreed this was not required yearly.

Policies for Approval: There was one policy for approval.

- Finance

This policy was approved by the board. This is the final policy required for the Good to Go scheme.

Any Other Business: JW mentioned the strategy and goals. LS stated that these had been the focus of a recent staff away day. It was agreed to have a follow up workshop for the board and staff to discuss the goals and hear about the staff thoughts from the away day.

Date of next meeting: Mon 22nd Jan 2023 10 – 12 at the Maple centre in the Peters room.